



# Radcliffe-on-Trent

## Pre-School Playgroup

27<sup>th</sup> August 2020

### **Playgroup starting back Wednesday 2<sup>nd</sup> September – guidance to parents and children**

Firstly, a big welcome back to Playgroup – it is lovely to have you back with us! We want to let you know about the measures that we have put in place to keep your child and family safe, and to let you know what we will be asking from you to support us in this.

For those parents and carers whose children attended in the Summer Term, much of this will be familiar to you, but there are some changes, such as the requirement for adults to wear a mask when coming down the Playgroup path, so please read this guidance again carefully.

#### Our focus

We are aware that children may have found the period of lockdown difficult in a number of ways and our focus will be on nurturing them and providing as familiar an experience as possible. Indoors we have removed soft toys and soft furnishings and other items that would be hard to clean but we will still make Playgroup a caring and stimulating environment for our children.

#### Children's Groups

Your child will have been placed in a small group, or 'bubbles', and will, as far as possible, stay in this group and with the same staff member across the week and for the rest of this term. On current numbers we are running two groups – an older and a younger group – and numbers do not generally exceed 8 children in a group.

Each group will stay together for the whole time during a session, including time outdoors, lunchtime and snack time. Each group will have its own resources and toys for each session, which will be sanitized daily.

Within their group children are not expected to socially distance but we will encourage them to minimize close physical contact. Please talk to your child about how their group will work.

We will be giving the children as much time outdoors as possible so please dress them appropriately for outdoor play.

#### Arriving in the morning

You will be given a fixed time to bring your child in the morning and it is important that you adhere to this time please. We are operating two time slots, one for each 'bubble', with the older group arriving first at 9am and the younger group arriving at 9.10am.

When coming up the school drive please adhere to the one-way system and markings to maintain social distancing. Please join the queue of any other parents/carers, if there is one, and wait until you are at

the front of the queue before turning right towards the Playgroup path. Please do this even if the people in front of you are queuing to go into the school instead.

At the top of our Playgroup path please ideally wait until you can see that the path is clear to come down to our gate. If you do come past someone else on our path please distance as much as possible. We are asking you to PLEASE WEAR A MASK to come down the Playgroup path as there is only space to distance by 1 metre. This applies to adults only but please encourage your children to stay close to you and not be in close contact with other children when outside Playgroup.

Please bring your child through our green gate at the end of the path to the Playgroup front door, where a member of staff will receive your child. No parents/carers will be allowed in the building but if your child is anxious coming in to Playgroup we will work with you to help them to settle.

On leaving please turn left down the school drive following the one-way system and observing social distancing.

### Lunch arrivals/collections

These will be at the normal times of 12noon or 1pm. Please adhere to the same rules for arrivals above and wear a mask on the Playgroup path.

### Afternoon collections

These will be at the normal times of 4pm, or at 5pm if your child is staying for After School Club. If you want to come early to collect your child you may do this but please note that all arrivals must be via the school drive and up our Playgroup path to our green gate. Again, please wear a mask on the Playgroup path.

### Optional earlier start time

We are aware that for those of you with school children the school drop off times may not now fit in very well with our usual Playgroup times. If your given start time would be particularly difficult for you, we may be able to offer a different time. If you wish to drop off before 9am we are offering, on Tuesdays, Wednesdays and Thursdays only, the option (in addition to our usual 8am Breakfast club) of paying/funding an extra half an hour (cost £2.45) to allow you to drop your child any time between 8.30 and 9. Please email us at [rotplaygroupadmin@googlemail.com](mailto:rotplaygroupadmin@googlemail.com) if you would like to opt for this or discuss your start time.

### One parent/carer only to bring their child

We are stipulating ONE parent/carer only to bring your child to/collect from Playgroup. If possible, ideally the same parent/carer will bring the child to all their sessions.

### What to send your child to Playgroup with

Please minimize the items you send with your child to Playgroup and only send essentials (change of clothes, nappies if applicable, water bottle). Please sanitize your child's backpack and lunch bag each day before coming to Playgroup. Please also send your child in with clean clothes each day.

If your child has lunch at Playgroup we are now allowing you to use your child's own lunch bag or lunch box as usual. When you arrive at Playgroup please place your child's backpack and lunch bag on the trolley for his/her group, and coat on the rack, which will be located outside the Playgroup front door. We will sanitize all bags again once everyone has arrived.

### At Playgroup

Staff will not routinely be using PPE and we will not expect children to socially distance within their individual groups as it is recognized that it is unrealistic to expect that. Staff will find ways of working to minimize close physical contact with the children but if needed eg because a child has fallen or is upset, they will still comfort them in the usual ways and provide reassurance.

We will keep our strong focus on personal hygiene and handwashing and will help children with this throughout the day, starting when they arrive, before and after snack and meal times and toilet times, and before leaving at the end of the day. Please support us at home with these messages to your child.

Since re-opening in June we have had an enhanced cleaning regime and we will be continuing with this. Playgroup is thoroughly cleaned every evening, and at the end of the day all resources that have been used that day will be sanitized.

#### If your child displays symptoms of coronavirus, or if someone in your household has symptoms

If your child has symptoms of coronavirus, someone in your household has symptoms, or if you or a member of your household are isolating because of having been in contact with someone who has Coronavirus, your child must not attend Playgroup under any circumstances.

If your child starts to display symptoms of coronavirus whilst in the setting, we will keep them separate from other children in a designated area, and one member of staff will stay with them, wearing the appropriate PPE, until you can collect them. It is vitally important that we have up to date contact details for you and anyone who would be collecting your child. Please let us know if you have changed contact details recently.

Please be aware that all children attending Playgroup, and members of their household, will have access to a test if they display symptoms and you are encouraged to get tested in this scenario. Playgroup will follow the procedures of the Government Test and Trace system. If there are more than two confirmed cases of Coronavirus in the setting at one time then we will take advice from the local authority and may be required to close temporarily.

#### Your questions and concerns

We realize that you may have questions along the way. We would ask you, in as far as possible, instead of discussing these when you drop off or collect, to telephone on 07891 829513 or email [rotpreschoolplaygroup@googlemail.com](mailto:rotpreschoolplaygroup@googlemail.com) with any queries and we will respond to them.

We look forward to seeing you soon.

Playgroup Committee and Staff

27/08/2020